

**WORKING INDIVIDUALLY, CIRCLE THE NUMBER THAT BEST DESCRIBES YOUR EXPERIENCES
WORKING ON PROJECTS WITHIN YOUR ORGANIZATION.
PUT A STAR NEXT TO THE WORST ISSUE IN EACH SECTION**

	<i>Strongly Disagree</i>	<i>Disagree</i>	<i>Neutral</i>	<i>Agree</i>	<i>Strongly Agree</i>
Project Initiation					
The project stakeholders are clearly identified	1	2	3	4	5
The project stakeholders requirements are understood	1	2	3	4	5
The key decisions required for the project are clearly defined	1	2	3	4	5
I know when, during the project, key decisions need to be made	1	2	3	4	5
The project scope statement is developed based on customer requirements, deliverables, constraints, assumptions and risks	1	2	3	4	5
The project requirements are prioritized based on customer needs	1	2	3	4	5
Project Planning					
All the required work for the project is clearly defined to a manageable, trackable size	1	2	3	4	5
Project estimates are developed for all the resources, their work and the amount of time it takes to perform each task	1	2	3	4	5
The project teams understands who needs what information, when they need it and how it will be given to them.	1	2	3	4	5
The quality requirements and their acceptance criteria are defined for the project	1	2	3	4	5
The project hand-offs are well understood and documented	1	2	3	4	5
The project schedule, complete with tasks, milestones, resource requirements and timing is developed	1	2	3	4	5
The threats and opportunities are identified with appropriate action plans	1	2	3	4	5
Items that need to be purchased are identified, with success criteria, with sufficient time for contracting	1	2	3	4	5

TURN OVER PLEASE, MORE ON THE OTHER SIDE

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Project Execution, Monitoring & Controlling					
Performance measurements and tracking methods are understood and utilized on the project	1	2	3	4	5
A project change control system is established and understood	1	2	3	4	5
Issues tracking system is established and understood	1	2	3	4	5
Sufficient information is available to properly understand the current status of the project vs. the original project plan	1	2	3	4	5
Project Close-out					
Contract are closed properly with the correct documentation	1	2	3	4	5
Project information is saved for future project reference	1	2	3	4	5